



## **Gordon's School**

### **Director of Music – Job description**

**Reports to:** Deputy Head Pastoral

**Main Purpose of the Job:** To strive to make music at Gordon's world class and to assist the Head of Academic Music.

**Duties and Responsibilities:** Shall include but not be limited to:

In addition to the general duties of a teacher at Gordon's, responsible for:

1. Creating an atmosphere of enthusiasm and enjoyment in which Music can flourish;
2. Writing, monitoring and evaluating an annual Music development plan;
3. Overseeing all co-curricular activities and liaise with peripatetic staff about their involvement in these activities;
4. Coordinating and scheduling all major music events, including an annual Autumn Concert, annual Spring Concert, termly informal concerts and recitals, the Summer Arts Evening, Christmas Carol Services and the Inter-House Music Competition;
5. Develop and lead the Boys' Choir, Semper Fidelis choir
6. Develop and lead the School Orchestra, Under-the-Arches Concert Band, and small group ensembles;
7. Liaising with School Chaplain regarding chapel music, including Evensong on Parade Sundays (4 per year);
8. Develop and lead the Arts Awards;
9. Entering at least one nationally recognised Music competition each year;
10. Overseeing opportunities for residential boarders to have access to Music facilities in the evening and at weekends;
11. Leading primary school liaison in the Summer Term;
12. Leading a biennial overseas Music tour;
13. Running a termly music trip in the local area and in London;
14. Line managing the Music Graduate Pastoral Tutors and visitors;
15. Establishing and overseeing the work of Music Ambassadors to help deliver the activities above;
16. Safeguarding and promoting the welfare of children.

*Gordon's School operates a seven period day and a Saturday school. It also operates an enhanced salary structure, for which staff are expected contribute to the wider life of Gordon's School without additional remuneration unless otherwise agreed in advance by a member of the senior leadership team or those to whom they have delegated responsibility.*

*Gordon's School is a Boarding and Day School and is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment – applicants must be willing to undergo appropriate screening including a DBS check.*