

GVI BACKGROUND CHECK INSTRUCTIONS

Information in this document is based on currently available information and is subject to change

United Kingdom:



Participants from the UK are required to obtain an Enhanced Disclosure and Barring Service (DBS) Check, to help GVI ensure eligibility of a volunteer to conduct program activities with children and/or vulnerable adults.

An online link and instructions to start the process will be emailed to you. Participants under 16 will not be able to obtain a DBS check and will be sent alternative instructions.

United States of America:



Participants from the USA will be required to obtain a Criminal Report from the FBI (Federal Bureau of Investigation). In order to make this process as easy as possible for you, we have partnered with My FBI Report, a division of National Credit Reporting and an FBI-approved Channeler.

If relevant to you and your program with GVI, instructions to start the process will be emailed to you. Please note that US County or City Wide checks are not accepted.

Australia:



Participants from Australia will need to apply for a National Police Check, from the Australian Federal Police (AFP). This currently costs AUS\$42 takes approximately 15 working days to process. For details of how to apply, please follow this link: <https://www.afp.gov.au/what-we-do/services/criminal-records/national-police-checks#national-police-certificates>

If you already have a Working With Children (WWC) Check, we can accept this, as your records are continually monitored while this is valid. You will need to scan and email a copy of your Disclosure to GVI.

Canada:



Participants from Canada will be required to obtain a Criminal Record Background Check from the Royal Canadian Mounted Police. A copy of your Disclosure will need to be emailed to GVI. For further details on how to apply, please follow the link below: <http://www.rcmp-grc.gc.ca/en/criminal-record-checks>



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New Zealand:



Participants from New Zealand need to apply for a Criminal Conviction Record Check through the Ministry Of Justice. This service is free when you are requesting your own information, and you will simply need to scan and email a copy of your Disclosure to GVI.

For further details on how to apply, and where to send your application, please follow the link below:
<https://www.justice.govt.nz/criminal-records/get-your-own/>

South Africa:



Participants from South Africa will be required to obtain a Police Clearance Certificate from the South African Police Service (SAPS), by going to your local police station.

Rest of the world:

Participants from countries not listed above, should obtain a police background check from law enforcement agencies in their home country. Please contact them directly to find out how to apply.

Please note that Subject Access Requests are not accepted.

All Participants:

A criminal conviction will not automatically preclude you from joining a GVI program, but information about relevant convictions may be passed on to staff in the field. Please see the GVI booking [Terms & Conditions](#) for further details.

If you have any further questions please do not hesitate to contact us.

