

Y7-13 Home-School Programme Outline

Summer Term 2020

Suggested daily schedule

All students are encouraged to follow their normal timetable and complete 40 minutes of work each period. However, we understand that this may not always be possible so as much flexibility as possible has been built into the programme.

The 6pm post is intended as a family moment.

	08.30am	10.30am – 11.00am	12.20pm	3.30pm - 4.00pm	4.00pm – 5.00pm	6.00pm – 7.00pm
MON	Work posted	Y7 House Tutorial	Wellbeing Post	Y8 House Tutorial	P7 Activity	Numeracy Problem of the Week
TUE	Work posted	Y9 House Tutorial	Chapel Post	Y10 House Tutorial	P7 Activity	Quiz of the Week with House Tutors *
WED	Work posted	Y11 House Tutorial	PSHE Post	Y12 House Tutorial	P7 Activity	TED Lecture recommendation
THU	Work posted	Y7 House Tutorial	Academic Post	Y8 House Tutorial	P7 Activity	Reading Time (see fortnightly Book Buzz for recommendations)
FRI	Work posted	Y9 House Tutorial	Assembly Post	Y10 House Tutorial	P7 Activity	Movie Night (staff selections)
Format	Google Classroom	Zoom via Microsoft Teams	Email and on the website	Zoom via Microsoft Teams	Google Classroom	Email or * Kahoot!

† The lectures will often be less than one hour but should provoke further discussion.

The Deputy Head's bulletin will continue to be emailed each Monday.

A. Pastoral Care

1. Students will receive regular structured engagement with Heads of House with a focus on social and emotional well-being (see timetable, above). This will allow Heads of Houses the opportunity to identify any pastoral issues that require intervention, support and guidance. Students will also need the social interaction of a House year group / tutor group. Principally, Houses will use Microsoft Teams and Zoom to communicate rather than email as it is more intuitive and efficient.
2. In each House students will have an optional evening activity suitable for the whole family. Once a week this will be a quiz of the week led by a House Tutor to stimulate social interaction and to ensure that students are keeping abreast of current affairs and improve their general knowledge.
3. Communication with parents is vital and Houses will continue with their weekly communication home to keep parents updated on some of the highlights of the week which will help to keep the community going.
4. Where necessary, Heads of House or House Tutors will make personal phone calls to parents will be made to offer support, particularly where it is clear that a student is struggling to engage in the work that is being set, or where pastoral issues have been identified.
5. Pre-recorded lunchtime posts will be used to ensure that assemblies, Chapel and well-being remain a staple part of the weekly routine.
6. Identified vulnerable children will be encouraged to come into school to work supported by staff.
7. Behaviour support. We have been extremely impressed by the way that students have conducted themselves and their relationships with each other so far during this period. Should you as a parent, or any student, have any concerns about the behaviour of others, which may include unkindness or even cyber-bullying, we invite you to call **Mrs Forster** on **07717 814155**. (or email sforster@gordons.school) who will alert all parties to the problem and arbitrate with those involved to reach a satisfactory resolution to the problem. Interventions will be naturally limited but we hope that this offer of support and guidance will be beneficial, though hopefully not necessary.
8. Safeguarding Concerns. All safeguarding concerns should be reported immediately to **Mr Pavis** as the Designated Safeguarding Lead by either emailing rpavis@gordons.school or calling the safeguarding number **01276 859734**.
9. Mr Pavis as Designated Safeguarding Lead will continue to be available to advise on all safeguarding concerns and matters and the telephone number on the website homepage will continue to be accessible to all.
10. The School's counselling service will continue to be available and students can self-refer in the normal way. This will be an online arrangement and therefore will require parental permission for counselling to take place online.
11. Individual Welfare Plans and SEMH (Pastoral) Plans will continue to be monitored and updated by Heads of Houses and Mr Cherry after each online, face-to-face or telephone intervention with relevant students and parents whenever necessary.

B. Academics

Years 7-10

What will teaching look like?

1. Students undertake the same lessons each day as their current timetable, but will be able to choose in what order to address them and at what time. However, students are encouraged to follow their normal timetable where this is possible.
2. All lessons will be uploaded to **Google Classroom** before 8.30am and should provide approximately 40 minutes' work, excluding prep. Students are strongly discouraged from starting work earlier than 8.30am each day and certainly should not start the work the night before if posted in the evening by staff. Teachers have been discouraged from posting work after 10pm or before 7am.
3. For PE and PSHE lessons see the co-curricular and pastoral plans.
4. Teaching staff will exercise professional judgement over how to teach each lesson's content e.g. some teachers may decide the best medium is a PPT (PowerPoint) talk over, others Kerboodle or YouTube clips etc. Mixed delivery is healthy for students' learning.
5. Lesson standards remain unchanged i.e. students will have regular assessment points, be challenged and engaged with the material set. Each week, students should expect to upload a piece of work to the teacher for each subject they take.
6. Prep will continue: this can be pre-reading or reading around the subject, and, as normal, within a three-week period teachers will set and feedback on a more substantial piece of work and provide Next Steps Advice.
7. In the event staff illness and work is not set, the HoD will endeavour to provide cover work and, in the event of the HoD being taken ill, another member of the subject team or senior teacher may be able to step in.
8. Senior Leaders are able to monitor the work being set but also, importantly, monitor the engagement by students and the quality of work being uploaded.
9. There will be no requirement for schools to register students, students nationally are to receive a special 'Y' code. However, staff will be monitoring participation, work completed etc...

What pastoral and academic support will be available?

10. Where possible teachers will aim to be online during normal scheduled lessons, however, when this is not the case teachers are asked to reply to student questions within 24 hours.
11. Starting at the end of the first full week back, 'weekly' **interactive drop-in** sessions for Y7-10 and Y12 will be offered to support student understanding. These will be in place of a scheduled lesson each week for English and mathematics and fortnight or tri-weekly for other subjects depending on the number of lessons per week. These will be a mixture of live chat and/or visual seminars via Zoom or Teams. Students will receive an invite through Google Classroom or via email.
12. Academic monitoring will be in place for each year group. Each year group will be assigned an academic monitor and staff will inform them of students missing work. Parents will then be notified as will the student via an email home. We will, of course, apply some flexibility as we appreciate that, at times, working from home presents logistical challenges. Where a student

is missing work for several teachers, the member of staff acting as the year group academic monitor may call home to discuss the situation in more detail.

13. In the first instance teachers will email students who have not completed work, thereafter teachers will alert admin support, who will be in touch with home, finally, HoH will intervene.
14. Students of concern will continue to be supported by their head of key stage, see below

KS3 – Mr Lewis keystage3@gordons.school
KS4 – Mr Grace keystage4@gordons.school
KS5 – Mrs Radford keystage5@gordons.school
Pastoral Mentor - [Mr Cherry](#)

15. The **Learning Support Department** have an extensive plan for supporting our EHCP and higher need SEND students. All parents/carers of a student on our SEND register will be contacted at the start of the Summer Term. If you are yet to hear from the Department after the start of term, please email vphillips@gordons.school
16. At the start of next term, students will receive **overview learning plans** for the Summer Term from their teachers. These will indicate the subject content that will be covered and should help to ensure students have an understanding of their scheduled learning journey and what content they may be assessed upon.
17. It is envisaged that there will be some **reporting** in the Summer Term, at the very least EG for those students who have best engaged with online learning. Stamps for KS3 are unlikely to be practical, but praise for students' work will still be common place where warranted. Teacher feedback will let students know that somebody is looking at their work, even if it's a " good work/you worked hard on this"

Y11-Y13

Year 11

18. Each student has revision packs for their subjects. Teachers will feedback on elements of this work if submitted in order to support students in their planning for a potential examination in the autumn.
19. After May half-term, Year 11 students will have the opportunity to begin Pre-A Level work for subjects that they have expressed an interest in studying in the future. More information to follow.

Year 12

20. Y12 students who are on four subjects will stay on four subjects. Mrs Radford will issue more guidance on dropping a subject after the May half term. Remaining on four subjects will help inform students when deciding which subjects to keep for their final year of A Level study as this next term is characterised by the teaching and learning of **Y13 content**. The work submitted will also help Heads of Departments form judgements regarding UCAS predicted grades for their subjects, where relevant.

Year 13

21. Each student has revision packs for their subjects. Teachers will feedback on elements of this work if submitted in order to support students in their planning for a potential examination in the autumn.
22. Post May half term students will have the opportunity to engage in a 'Prepare for university course'. More information to follow.

C. Co-curricular

1. Period 7 activities will continue to be offered.
 - a. Students are already registered in an activity Monday through to Thursday which will be run through **Google Classroom**. All the guidance and instruction for each day's activity will be available in each student's dashboard of Google Classrooms.
 - b. Students are requested to sign up for any Academic or Creative Activities by **Monday 20 April**, through SOCS.
 - c. Students may use **SOCS** to join more than one activity per day, and simply use another time in the week to carry out a second activity from that day if they wish to.
 - d. Students wishing to change their P7 activity should contact **Ms Holmes** cholmes@gordons.school in the normal way via email.
 - e. Saturday morning may be used by students to complete their second activity / training session.
2. Sport
 - a. Virtual sport sessions will take place through Google Classroom.
 - b. Students will be sent an email from Mr Harrison with the codes for different sports on offer. They must open the email and join the class using the code via their Google Classroom account.
 - c. Students can choose as many different sports as they wish across the week. They can choose more than one sport each day as well - this is encouraged!
 - d. Video or written sessions will be uploaded daily to Google Classroom at 4pm. Students are encouraged to film and upload their participation in the sessions to Google Classroom.
 - e. Some sports might require assessment tests which students can submit via Google Classroom to provide evidence of their participation.
 - f. Saturday morning - Students will have access to all the sport / fitness sessions from the previous weeks and therefore can use this time to learn a new skill or develop one of their existing skills.
 - g. Sports scholars and senior 1st team players can access their fitness programmes via the **TeamBuildr App**. A work out is uploaded every Monday and Thursday.
 - h. Students can contact Mr Harrison via email jharrison@gordons.school if they have any questions.
 - i. The timetable shows the different sports and when they will be uploaded:
 - i. Monday 4pm = Fitness
 - ii. Tuesday 4pm = Rugby / Hockey / Rowing
 - iii. Wednesday 4pm = Fitness
 - iv. Thursday 4pm = Football / Netball / Cricket
 - v. Friday 4pm = Fitness
 - vi. Saturday 4pm = All sessions from the previous weeks.
3. Also on Saturdays, Mrs Radford will be available via Microsoft Teams between 11-12, for parental or student drop-in on 6th Form issues. Please book your slot with Mrs Hall - ghall@gordons.school
4. We have created a Strava page for the Gordon's community. If you are already a member of Strava please search for 'Gordon's School Strava Club' and request to join, alternately please email jharrison@gordons.school for assistance. We look forward to sharing the fantastic activities that many of the community are doing.

5. The School will continue to provide a robust Careers programme throughout the Summer Term. Mark Anderson, manderson@gordons.school, will be available remotely for individual consultations and Mrs Sims, our Head of Careers, csims@gordons.school will provide links to support Careers Education and Guidance. Further details will follow in the near future and parents are encouraged to follow our School Careers Twitter Account for more details: <https://twitter.com/GordonsCareers>
6. After the first week of term, a 'Super Curriculum' programme, open to all students, will be available on a weekly basis with content and competitions aimed specifically at individual Key Stages. Students in Key Stages 3, 4 and 5 will have bespoke content designed to stretch them intellectually and engage their curiosity. Prizes will be available and students already part of the Academic Scholars programme may use these activities towards achieving their School Colours. Examples include:
 - a. Head Teacher's project competition
 - b. The Gordon Foundation essay competition, sponsored by the Vice Chair of the Foundation
 - c. Year 8 Trivium Award

Full information to follow separately.

7. Gordon's Insight Webinar Series. We are launching a new series of online talks and webinars from 1st May. This will be accessible to all parents, students and staff who are keen to broaden their knowledge and learn about a career or subject in more detail. As well as providing an opportunity to ask questions of the guest speakers beforehand; there will also be a recorded databank on the school website. Information will be posted on the website (www.gordons.school) and social media - Instagram ([gordonsofficial](https://www.instagram.com/gordonsofficial/)); Facebook ([@GordonsSch](https://www.facebook.com/GordonsSch)) and Twitter ([@GordonsSch](https://twitter.com/GordonsSch)).