

Welcome to our Autumn Term Career & Opportunities Newsletter! It has been a very different Autumn Term so far and although we are busy working with our schools and supporting year 11s and sixth form students through either face to face or virtual web meetings, the overall need for good guidance on future options and next steps has never been in such demand.

As the world continues to feel topsy turvy, more than ever young people need a sense of reassurance and optimism for their futures. In this edition, we have put together helpful resources for parents and teachers to support students navigate the world of work and career exploration.

We have also put together a range of opportunities and advice on work experience including virtual work experience placements.

Now is an important time for those students who are interested in apprenticeships to explore and start applying to any early schemes and we have put together a range of top apprenticeship opportunities as well as advice on how to research, apply and what to expect from the application process.

Many young people are currently unable to work part-time, and we are regularly asked how they can generate content for their CVs that will secure their first step onto the career ladder. We have put together some advice and tips on how young people can use extra-curricular activities, hobbies and interests to demonstrate key desired skills, qualities and experiences.

Wishing you all a safe and positive Autumn!

Natalie Papworth
Founding Director
Innervate Career Services

Key Features

- **Support and Resources for Teachers and Parents**
- **Innervate Careers Service**
- **Year 10, 11 & 13 Looking Ahead**
- **Information on Applying for Apprenticeships**
- **Creating a Winning CV**
- **Labour Market information National & South East, Surrey, Guildford Games Festival and Health & Social Care Virtual Events**
- **Labour Market information Careerometer – Job comparison tool**
- **Events**
 - UCAS virtual and Digital search for university open events
 - Apprenticeship show
 - What Career Live Virtual Event **6 & 7 November 2020**
 - Worldskills UK Live
 - Law Apprenticeship Conference
 - Work in Sport Virtual Expo
 - Pilot Careers Live – Virtual – **6-7 November 2020**
 - Get into Teaching Training Options – Online interactive teaching events
 - See Labour Market information for news on Guildford Games Virtual Event – **13, 14 November**

• Virtual Work Experience/Insight Days

- LifeSkills – Virtual Work Experience
- Open Doors – Investment Banking
- Work Experience tips in the Media and Creative Industries (University of York information sheet)
- CISCO – IT/Technology
- Work Experience for Students wishing to study Medicine
- Medical School Council – Guidance on Medicine Work Exp.
- Interactive Learning resource for GP for students 16+

• Apprenticeship Opportunities

• Technology and Engineering

- IBM Apprenticeships
- BT Apprenticeships (Y11/Y13)

• GSK Applications and Apprenticeships (Y11/Y13)

- Engineering
- Finance
- Science

• Media - Sky Apprenticeships

• Business & IT

- BP Apprenticeship Opportunities
 - Software Development
 - HR Degree Apprenticeship[
 - Trading and Shipping School Leaver Programme

•Aviation & Engineering

- Qinetiq Apprenticeships
 - HR Level 5 Apprenticeship
 - Software Engineering Level 6
 - Health & Safety Apprenticeship Level 3

• Law/Legal Sector - Kennedys – London Legal Apprenticeship

• Finance, Business, Technology - Deloitte Brightstart Higher Apprenticeships

• National Defence

- AWE Apprenticeships

• Hair & Beauty - ITS Apprenticeships Surrey area

• Automotive - Jaguar Land Rover Retail Network Apprenticeships

• Engineering, Construction, Aerospace & Defence

- Atkins
 - Level 3 Engineering Design
 - Level 6 Project Management
 - Civil Engineering
 - Environmental Assessment & Management
 - Quantity Surveyor
 - Project Control

• Finance - PWC Accounting Flying Start Degree Programme – Reading University

• Hospitality and Catering - Mcdonalds School Leaver Management Degree Apprenticeship



Support & Resources for Teachers & Parents



Seneca Learning for GCSEs and A Levels – Free for Students, Teacher and Parents

Seneca Learning provides free materials for students taking GCSE's or A Levels.

There is also a section for Teachers with tools, you can also utilise Microsoft Forms and Google Forms to create your own quizzes and test students.

The Parents section provides support in finding out about your children's learning and also provides a student's point of view with their 'Try as a student!'

Website: <https://senecalearning.com/en-GB/>

Promoting Positive Youth Mental Well-being

Nine practical steps to help a young person navigate through the COVID pandemic
<https://www.futurelearn.com/info/blog/how-to-promote-positive-youth-mental-health-during-lockdown>

Useful websites:

- <https://youngminds.org.uk>
- <https://www.anxietyuk.org.uk>
- <https://www.mind.org.uk/>
- <https://weneedtotalkaboutchildrensmentalhealth.wordpress.com/2020/03/29/2and-getting-through-lockdown-together-with-teenagers/>



Online Safety Tips

National Online Safety offers a free comprehensive guide on online safety tips for children. The guide encourages teachers to be clear with learners and parents about how to interact online covering consent forms that are shared with parents.

Website: <https://nationalonlinesafety.com/guides/online-safety-tips-for-children>



Parents & Carers Guide: Helping your child begin their career journey

The complete version of Success at School's guide, "Parents & Carers: Helping your child begin their career journey", is ready to download now.

To receive a free copy of the guide, simply follow the link below to update your preferences and answer "Yes" to the question "Would you like a copy of their eBook for parents?"

<https://successatschool.us3.list-manage.com/track/click?u=2c038531b25876a2c7c9cf8b1&id=db6d2fe3f6&e=edf6b95a43>



VWEX Programme for Educators and Schools

Speakers for Schools is a charity and they have launched Virtual Work Experience (VWEX) programme. The VWEX programme is the first of its kind in the UK and enables employers to solve key problems in their business while delivering meaningful and structured work experience to more young people wherever they reside.

>> speakersforschools.org/experience-2/vwex/



Resources & Information

[Click here for Schools & Teachers](#)

- Meeting the Gatsby Benchmarks
- Headlines for the published Careers Strategy
- DfE Statutory Guidance Schools

[Click here for Parents/Carers & Students](#)

- Choosing your GCSE Options (Year 7 & 8)
- Support with making plans for after year 11 – Options
- Preparing for your Careers Interview
- Support for making plans for after sixth form, college or apprenticeships – options
- Sixth Form Students Preparing for your careers interview



Schools



Teachers



Young people



Career advisers



Parents/Carers

COVID-19 (CORONAVIRUS) UPDATE SERVICE

We are working with our schools to continue to deliver career guidance to young people. Depending on the assessed risk, we are either present in school or available virtually as a web careers meeting.

How to arrange an appointment: Speak to your school's careers contact or send an email to info@innervatecareers.com

Our service

As a service, we are here to support young people with their career planning and future goal setting by helping them determine their next steps in terms of post-16 and 18 options. Our career guidance will enable students to understand more about local provision, decision-making and transition skills, as well as to begin the all-important journey to discovering their potential and aspirations for the future.

What is Career Guidance?

Career Guidance is a process that enables individuals to consider their options and opportunities moving forwards, identifying any potential barriers to success and investigating the reality of working life and the route into jobs and careers. The process enables students to explore their ideas, consider their priorities and what is important to them, then set clear, realistic and time-managed goals and actions.

Why now?

Despite the school closures, the process of educating, exploration and the development of self-awareness, opportunity awareness and decision making that encompasses career management can still be a priority in young people's lives.

Continued service

From the beginning of the summer term, we are offering students the ability to have a telephone or video call with a qualified Innervate Career Adviser. There will be no charge to students or parents if your school currently works with Innervate Career Services.

The adviser will be able to provide the student with a 40 minute call and replicate the in-school career guidance process. Calls will be recorded and monitored in case there are any concerns regarding safeguarding or quality.

Students will also receive a career action plan which will summarise the key points for discussion from the career guidance call, key resources and the agreed goals and actions the student will identify, with support from the career adviser.

How to arrange a career guidance call Speak to your school's careers contact or send an email to info@innervatecareers.com

Please note, your contact details will only be used for the purpose of the career guidance call and will not be shared with any other parties outside of Innervate Career Services.

For further information about Innervate Career Services and the support we offer, please visit www.innervatecareers.com



Parents/Carers



Young people



Teachers

For the latest information regarding Summer 2021 exams and assessments follow the Government website:

<https://www.gov.uk/government/news/exams-and-assessments-in-2021>

Year 11 - What are the options?

Did you know? It's not too late to apply to college. If you are unsure of achieving a grade 4 or above, many colleges offer level 2 and 1 courses. However, not all sixth form colleges offer level 1, so make sure you consider a range of colleges and a plan A and plan B option.

- **Further education** – sixth form college or FE college
- **Further training** – FE vocational/ technical college course or apprenticeship course
- **Apprenticeship** – job or work placement with an employer, qualifying for that job, role or trade usually including FE vocational/ technical college course
- **Job with training** – working full-time with your employer offering you a work based qualification not necessarily a full apprenticeship

How do I figure out what's the best option for me?

Four things to consider:

Grades

- What are your predicted grades? What are you likely to achieve? Be honest with your abilities

Subjects

- What subjects have you enjoyed at school? Can you identify any potential new subjects? Do your favourite subjects suggest a particular career or industry that leads to a vocational subject? Or would you prefer to take a range of subjects that keep your options open?

Learning Style

- Can you cope with classroom based learning or do you need a balance of practical activities? How do you find exams? How do you find lots of coursework?

College or Apprenticeships

- Do you know what you want to do? If so, do you know if you can take an apprenticeship to gain entry for that career? Would you be able to cope with working in a real life adult working environment or would the pace of a college course be better suited to you?

Qualifications explained....

Five or more 9 to 4 (A*-Cs) grades at GCSE means you can access level 3 qualifications: either 3 A levels or a level 3 Btec National Diploma or Extended Diploma (or a combination of A Levels and BTEC Diplomas)

At least three grade 3s (Ds) means you can access level 2 qualifications: Level 2 Btec and GCSE re-takes

Less than three grade 3s (Ds) means you can access level 1 Btec Introductory Diploma

Where to start with your exploration:

- **What are you good at?** Consider subjects and how you learn best
- **What are you interested in?** Consider what you enjoy and what you could see yourself doing

Some students select subjects based purely on what they enjoy and these can be a mixture of academic, creative and vocational courses. This balance is often beneficial to students and ensures they have some variety in their timetable.

Students with clear career goals in mind should investigate which courses work well together and which subjects they need to study to access their chosen career or university course. (E.g. Students wanting to become a Doctor should consider Biology, Chemistry and Maths).

Ensure you select course combinations which are acceptable by universities/or particular apprenticeships/career. Some subjects such as Media Studies and Film Studies can be seen by some universities to work well together, however some universities may see them as being too similar and covering common ground.

Research

- If you know what you want to do as a career – www.nationalcareerservice.direct.gov.uk
- www.prospects.com – Careers information & Quiz
- If you want to go to university – www.ucas.com
- Subject interests at GCSE – **have a look at the course guides for colleges, on-line on their websites and at their open evenings**
- If you think you would suit an apprenticeship www.apprenticeships.org.uk
- https://sacu-student.com/?page_id=5203 – A Level explorer
- <https://university.which.co.uk/a-level-explorer> - Which Uni A Level Explorer
- <https://icould.com/buzz-quiz/> Careers site with the Buzz-quiz
- <https://www.whatcareerisrightforme.com/> Careers quiz

New subjects and courses become available after GCSE's with vocational studies in skilled trades, Beauty Therapy, Creative Media, Politics, Law for example and many more. Popular and facilitating subjects;

PSYCHOLOGY: Is the study of human behaviour. You'll explore the causes of human behaviour in biological, behavioural, social and cognitive terms. There are many specialisms with psychology offering diverse career options. Psychology gives you skills working in all areas of society, from Health to Businesses, involving research, problem-solving, analytical and statistical skills.

SOCIOLOGY: This would also be beneficial as it will give you the opportunity to cover a range of different topics and explore contemporary society. You will learn about key social changes from the past, present and future, and you will also engage with a range of social and political issues. The learning will also prepare you for a career in an increasingly diverse world..



UCAS

UCAS Virtual and Digital search for university open events

Universities are holding virtual and digital open events.

You can either go direct to the university websites or UCAS have a list of virtual events and you can search using the following link:

<https://www.ucas.com/ucas/events/find/scheme/virtual-and-digital>



The National Apprenticeship Show

2 December 2020, 9.30am-4.30pm (GMT)

The National Apprenticeship Show, is virtual this year. They have dozens of organisations taking part in the event with hundreds of great opportunities.

To find out more and register click here: <https://nas.vfairs.com/>

WorldSkills UK
18 - 20 Nov 2021 **WORLDSKILLS UK LIVE**
Education

Due to the current circumstances the World Skills UK Live has been postponed until next year, but you can find out about the event and what World Skills offers in helping young people gain skills and information on employers on their professional Facebook page:

<https://www.facebook.com/worldskillsuk/>

WorldSkills UK LIVE is the largest experiential skills, careers and apprenticeship event, attracting over 70,000 participants. It sees businesses, educators and young people come together to experience excellence at work.

For information and to register for this event, held at the NEC please click here: <https://www.thenec.co.uk/whats-on/worldskills-uk-live/>



Law Apprenticeship Conference 2021

The Lawyer Portal is holding a free conference for students looking for an alternative path to university. During the event, legal experts will give students an inspiring yet realistic insight into the exciting new [legal apprenticeships](#) available – as well as applications, interviews and academic requirements needed to secure one. [Click here for Information and to Apply](#)

Events



Parents/Carers



Young people



Teachers

What Next?

WHAT CAREER LIVE? & WHAT UNIVERSITY LIVE?

Virtual Event
Friday 6 November: 10:00 - 15:00
Saturday 7 November: 11:00 - 15:00

What Next?

Speak to top universities and companies in real-time,, get expert advice and benefit from one to one support to help you kick-start your future

[Click here to register for the event](#)



The iWorkinSport Education Virtual Expo is the first-ever digital admissions fair for top sport management programmes.

The first-of-its-kind digital event is designed to allow all interested in pursuing or boosting a career in sport to digitally connect and interact with some of the best sports management programmes in the world.

Register now for 10 to 12 November event:

<https://www.iworksport.com/eve>



Europe's leading flight training exhibition
Exclusive keynotes and events broadcasting LIVE all weekend plus meet and network with leading industry exhibitors

Bringing essential information to aspiring pilots through this Pilot Careers Live event virtually. These are unprecedented times for the aviation industry, so this event has been put together to offer a comprehensive programme of seminars, workshops and panels that will bring you the very best information on which to base any future careers decisions.

[Click here to register](#)



Get Into Teaching Training Options

Online teaching events are interactive sessions that offer a convenient way to engage directly with a panel of specialist advisers across a range of topics. You can get your questions answered within minutes – and see what matters to other potential trainee teachers too. Joining a conversation is easy – remember to check in regularly to see what discussions we've got lined up.

[Click here](#) for all Online events Archive including:

- [Teacher Training Options](#)
- [Primary Teacher Training Options](#)
- [Secondary Teacher Training Options](#)



Work Experience



Parents/Carers



Young people



Teachers

LifeSkills

Created with BARCLAYS

Virtual Work Experience

Students get to see the inner workings of Freeformers, a 'digital transformation' agency, and actively work with different departments on one exciting project, helping them solve problems and complete real-life tasks.>>

barclayslifeskills.com/i-want-virtual-work-experience/school/virtual-work-experience



Virtual Work Experience Search

Sign up and register for Virtual Work Experience Opportunities, Although aimed at University programmes you can explore with your interest (select a degree that interests you ie. In Medicine, Business, etc.) and gain advanced virtual experience in sectors: Companies include KPMG, Deloitte, BCG, MinterEllison, Venture Capital.

Visit <https://www.insidesherpa.com/>

Current programs available in:

- Engineering
- Marketing
- Design
- Finance
- Technology

OPEN DOORS

SIXTH FORM INTERBANK EVENT

Investment Banking for Y12/13 female Students

If you are interested in Investment Banking and wish to learn more about careers this is an interactive programme of presentations, panel discussions and networking and a chance to meeting and learn from business representatives working in some of the world's top banks.

[Click here to find out more and register](#)



Cisco Virtual Work Experience IT & Technology

Cisco Launched their first virtual work experience this year which was really successful. The company are planning to offer more dates. You can keep an eye out on their facebook page:

<https://www.facebook.com/ciscoworkexp>

Brighton & Sussex Medical School

Virtual Work Experience for students wishing to go in to Medicine

This course provides a 'virtual' work experience for those looking to apply to medical school. You will be introduced to the NHS before exploring the roles and skill sets of six different medical specialists. Along the way, you will also consider some of the challenges and wider issues doctors face.

Click here to enrol:

<https://bsmsoutreach.thinkific.com/courses/VWE>

Medical School Council – guidance on gaining work experience to study medicine during Covid

<https://www.medschools.ac.uk/media/2636/guidance-on-gaining-relevant-experience-for-studying-medicine-in-the-time-of-covid-19.pdf>

An interactive learning resource regarding general practice for students aged 16 & above - Observe GP

<https://www.rcgp.org.uk/training-exams/discover-general-practice/observe-gp.aspx>



Work experience Tips in the Media and Creative Industries

Apprenticeships for 2021 will now start becoming live: National Apprenticeship Week: 8-14 February 2021

Technology, Engineering



IBM APPRENTICESHIPS

To find out what IBM have to offer with their apprenticeship schemes and also to register interest for future opportunities visit: [IBM Apprenticeships](#)

Find out about roles in:

- Technology Sales
- Software Development
- Junior DevOps Engineer
- Junior Technical Consultant
- Test Engineering
- Management Consultancy



BT Apprenticeships

Register your interest for 2021

BT is one of the world's leading communication services companies, serving needs of customers in the UK and 180 countries worldwide. Their main activities are the provision of fixed-line services, broadband, mobile and TV products and services as well as networked IT services.

There are currently a limited number of roles but you can register your interest to be notified when new roles are released for their 2021 intake:

<https://www.bt.com/careers/early-careers/apprentices>

You can find out about their various apprenticeship programmes by visiting: <https://www.bt.com/careers/early-careers/apprentices/our-programmes/engineering-services>

Media



Apprenticeships with Sky Open December 2020

Sky offer various apprenticeships in:

- Technology
- Customer Service
- Business
- Media

[Click here for information and up to date news](#)

Business



BP Apprenticeship Opportunities are now open For September 2021 start

- [BP Software Development Apprenticeship Level 4](#)
- [HR Degree Apprenticeship](#)
- [Trading and Shipping School Leaver Programme](#)

Aviation & Science



Qinetiq's Early Careers recruitment window for 2021 is now open! View their recruitment process [here](#).

Farnborough Positions:

Qinetiq is a company of scientists and engineers covering sectors including Aerospace, Defence, Energy and Utilities, Marine, Space and Telecoms.

- [Human Resources 2021 Level 5 Apprenticeship](#)
- [Software Engineering 2021 apprenticeship Level 6](#)
- [Health & safety Apprenticeship Level 3](#)

Law



LONDON LEGAL APPRENTICESHIP SEPT 2021

Kennedy's two year paralegal apprenticeship is aimed at those that have completed A Levels or equivalent studies. The apprenticeship offers an introduction to the fundamentals of legal practice and provides a combination of learning and working within one of their legal teams, to build your knowledge and the skills required to work as a Litigation Assistant at Kennedys.

You will be able to earn a salary and gain a qualification at the same time with the opportunity to study toward a Level 4 Certificate of Higher Education in Legal Services, which is equivalent to the first year of a law undergraduate degree. In addition to a dedicated supervisor at Kennedys, you will have a personal tutor and student manager at BPP, to ensure that you have all the support you need at work and with your studies.

[Click here for information and to apply](#)

Apprenticeships/Work Experience/Insight days

Finance, Business, Technology

Deloitte.

BrightStart Higher Apprenticeships Register your interest for 2021

There are six business areas in the Deloitte BrightStart Apprenticeship Scheme you can choose from: Audit & Assurance, Consulting, Financial Advisory, Internal Client Services, Risk Advisory and Tax Consulting. Roles include:

- [Audit & Assurance](#)
- [Business & Financial Advisory](#)
- [Cyber](#)
- [Governance, Risk & Regulation](#)
- [Human Capital](#)
- [Strategy & Operations](#)
- [Tax Consulting](#)
- [Technology](#)

What are the learning and development opportunities?

BrightStart Higher Apprenticeships are all about learning and developing. You'll get everything you need to thrive and grow. Study time is factored in to your working week, so you can achieve your [professional qualifications](#).

The formal qualification is only part of the story; we take a more rounded approach to apprenticeships. As well as classroom study and e-learning, you'll gain experience on the job, have 1:1 coaching, designated Deloitte appraisers, mentors and buddies to support you at work, and the technical and skills training you need to move your career on further down the line. Not to mention the invaluable experience of working on live projects

Will there be a permanent job at the end of my Apprenticeship?

Yes, it's a permanent job. Depending on the business area you join it takes around 15 months to 4 years to complete BrightStart. At the end of your Apprenticeship, you'll be leading your own projects and managing your own teams. Deloitte's Apprentices add much value to their business they hope you'll develop a long and successful career with them. Of course, you may choose another path. That's ultimately what BrightStart is all about: developing skills and business intelligence that can lead to all kinds of amazing options.

[REGISTER YOUR INTEREST HERE](#)

National Defence



AWE Apprenticeships are now open

AWE plays a crucial role in national defence. They have been at the forefront of the UK nuclear deterrence programme for more than 60 years. Supporting the UK's Continuous At Sea Deterrence programme and national nuclear security are at the heart of [what they do](#).

Their team of world-renowned scientists, engineers and specialists undertake critical work, providing and maintaining warheads for Royal Navy submarines – everything from design and manufacture to in-service support and decommissioning. Their unique nuclear skills and expertise means that they are also able to provide intelligence and support to the UK Government by developing innovative solutions to combat nuclear threat, terrorism and nuclear proliferation. They also have a team dedicated to providing 24/7 emergency response support.

Today, AWE is recognised as a centre of scientific, engineering and technological excellence, equipped with some of the most advanced research, design and production facilities in the world.

They have a variety of apprenticeships which cover all areas of their business, from electrical maintenance and business administration to radiation protection and finance.

An apprenticeship with AWE will give you on-the-job training and hands-on experience of working in a business. We'll also support you to gain a professional qualification through approved, apprenticeship-standard structured college learning. In addition, you'll take on of stretching challenges, working on projects that you won't find anywhere else.

Whatever your skills or passion, you'll discover that one of the big benefits of an AWE apprenticeship is direction. Throughout the programme, you'll receive regular feedback and coaching, while experts in your chosen field will be on hand to advise, support and help you to realise your potential. They'll work with you to map out your path (or paths) at AWE, so you can start looking ahead. From there, an AWE career is whatever you make it.

[Click here to find out their latest opportunities](#)

Hair & Beauty

Current Hairdressing Apprenticeships available now in Surrey www.its-ltd.net

ITS is an independent learning provider that specialises in hairdressing and work with high calibre salons in Hampshire, Berkshire and Surrey.

Telephone: 0044 (0) 2392 591666

Email: info@its-ltd.net

Facebook: <https://www.facebook.com/its.a.hair.thing>

Automotive



[Jaguar Land Rover Retail Network Apprenticeships](#)

Apprenticeships/Work Experience/Insight days

Engineering, Construction, Aerospace & Defence

ATKINS

Member of the SNC-Lavalin Group

Various Apprenticeships are now open at Atkins Deadline: Friday 11 December 2020

Based in one of Atkins South East offices, which you'll have the option to select in their application form, they have a range of apprenticeship opportunities at various levels. Please click on the links below to understand in more detail what the individual apprenticeships involve:

Level 3 Advanced Apprenticeships

Engineering Design (Epsom) – [click here](#)

Academic Requirements - You'll typically need 5 GCSEs including a B/6 in Mathematics & C/5 in English

Civil Engineering (London and Epsom) – [click here](#)

Academic Requirements: You'll typically need 5 GCSEs including a B/6 in Mathematics & C/5 in English

Level 6 Degree Apprenticeships

Project Management & Business Consultancy (London or Croydon) – [click here](#)

Academic Requirements - 5 GCSEs including a C/5 in Mathematics & English Language and 120 UCAS points

Civil Engineering (Epsom, Croydon or Chelmsford) – [click here](#)

Academic Requirements - 5 GCSEs including a B/6 in Mathematics & C/5 in English Language and Literature + 112 UCAS points or equivalent, to include Mathematics.

Environmental Assessment & Management (London/Epsom/Croydon) – [click here](#)

Academic Requirements – 5 GCSEs A*- C including Maths and English Language and Literature.
96 UCAS points to include A-C in A-level Science or Geography or equivalent.

Quantity Surveying (Cambridge or London) – F+G

Project Controls (London) – F+G

[For Full listing visit: Atkins Apprenticeships](#)

Finance



Accounting Flying Start Degree Programme

Henley Business School
University of Reading

Accounting Flying Start degree programme

If you want to go to university but are also keen to begin your career, PwC's Flying Start degree programme, in partnership with Henley Business School at the University of Reading, offers the best of both worlds.

You'll get to work with world-class clients and be part of their highly skilled teams. Studying at university you'll get to experience the full-time student lifestyle but with integrated paid placements at PwC, you'll have some money to enjoy it too. You'll gain a degree, and hopefully impress them enough to secure a job with them after you graduate.

Accounting

The Accounting Flying Start degree programme lasts four-years and will fast track your career in Business and Accounting. The programme will put you on track to becoming an Institute of Chartered Accountants in England and Wales (ICAEW) Chartered Accountant – you'll complete 80% of your ICAEW exams, and will be just over a year away from qualification once you graduate.

You'll have three term-long paid work placements with PwC, built into the university's academic year, so you'll still have the whole summer off to enjoy. As well as earning a competitive salary, you could have some of your living costs supplemented if you are relocated on placement.

What you'll need

- You'll need to have at least a 136 UCAS tariff (excluding General Studies).
- The University of Reading has their own admissions policy to consider applications. Please refer to the relevant policy from Reading University their partner university to determine your eligibility should you feel your circumstances impact on your application.

How to apply

To apply to PwC Flying Start degree programme you need to apply directly through UCAS using the following code: [Henley Business School at the University of Reading UCAS code:](#)

Hospitality & Catering



School Leaver Management Degree Apprentice



Apprenticeships



Apprenticeship Application

Once you've searched and found the right apprenticeship for you, you can get on with the application process.

If you're planning on working for bigger organisations, you might have two or three interviews. A smaller employer may just want to meet you face-to-face, to see if you fit into their organisation. Employers will each set their own application process for an apprenticeship, which will be similar to applying for any other job within that organisation. This typically, will involve an interview. Interviews can range from face-to-face, a panel interview, on the telephone or on-line. It just depends on how the employer wants to conduct it. If you've not done an interview before, the following tips should help you through the whole process:

BEFORE YOUR INTERVIEW

CHECK WHERE AND WHEN

Find out what time your interview is, then figure out the best way to get there in plenty of time. Also check the employer's website for the address, directions and any useful advice on finding their premises.

KNOW YOUR STUFF

It's worth finding out as much as you can about the apprenticeship, and the organisation that's interviewing you. You might also want to keep up to date with the relevant news in your industry, just in case your interviewer asks your opinions on any relevant news stories.

PRACTICE

Try a mock interview with a teacher, adviser or even a friend. A simple practice interview can help you feel more confident, and see what questions and answers you need to practice. Remember to include a few questions that you think you might be asked e.g. Why you chose this apprenticeship, what you enjoy most about your current studies.

Some Example Interview Questions:

Why have you applied for this apprenticeship?

- Give an example of a time when you have coped well under pressure
- What are your strengths?
- What are your weaknesses?
- What do you think we want from our apprentice?
- Rate your Organisational skills on a scale of 1-5 (5 being the highest). Give an example of when you have used these
- Give an example of how you have dealt with a difficult situation
- Tell us about yourself
- Tell us about a recent situation where you were required to use your own initiative
- What role do you play in a team environment?

Some Questions you could ask:

- How would you describe the work culture?
- What do you offer in terms of continuing professional development?
- I notice that you have recently introduced..... How will this impact the organization?
- What are the most significant issues that the organization will face over the coming months?

LifeSkills

LifeSkills

Created with BARCLAYS

Go forward into work

LifeSkills is designed to help young people develop the skills they need for the 21st century workplace.

Preparing for the workplace? You'll find content on building confidence, creating a CV and preparing for interviews, and you can even try virtual work experience on [the LifeSkills website](#).

Parents information Pack

Latest apprenticeship information & advice for parents
click on Amazing Apprenticeships Logo to Download



Not all apprenticeships will require a psychometric test.

What are psychometric tests?

Psychometric tests are used by employers to objectively measure candidates cognitive abilities, attitudes, personality and knowledge. They're becoming increasingly popular in the recruitment process and are now used in industries ranging from banking and finance to police and the armed forces. Psychometric tests are believed to be a reliable method of assessing employability skills in a sense that they provide a source of meaningful and consistent insights over time, regardless the specificity of a discipline to which they are being applied.

What are the different types of psychometric tests?

There are a number of different types of psychometric test due to the range of cognitive capabilities and employer priorities. The most commonly used are:

- [numerical reasoning tests](#),
- [verbal reasoning tests](#),
- [diagrammatic reasoning tests](#),
- [situational judgement tests](#)
- [personality tests](#) .

www.practiceaptitudetests.com/psychometric-tests

www.jobtestprep.co.uk/free-psychometric-test

www.careergym.com

Search for apprenticeships

<https://www.studentladder.co.uk>

<https://www.notgoingtouni.co.uk/>

<https://amazingapprenticeships.com/>

<https://www.gov.uk/apply-apprenticeship>

<https://www.ratemyapprenticeship.co.uk/>



Creating a Winning CV



Parents/Carers



Schools



Teachers

Six Extracurricular activities to add to your CV

Extracurricular activities demonstrate your interests and individuality, they also prove to recruiters that you have a range of valuable skills that you could apply to their vacancy.

Sport

Playing sport is a great way to demonstrate everything from team work to dedication. Whether you're a member of your school's football team, you play hockey at college – there are a number of sports you could use to make your skills, interests, and abilities stand out.

Just make sure you link them back to the role you're applying for. If you don't show how it's relevant (e.g. how your competitive nature could help you thrive in sales), adding your favourite sport to your CV could actually be hindering your application.

Skills it demonstrates: *team work, dedication, fitness, competitiveness, reliability.* <https://careers-in-sport.co.uk/>

Music, drama & theatre

It takes a lot to stand up in front of a crowd and perform, and it's this kind of confidence that recruiters want to see; especially in jobs where speaking assertively is key (e.g. leadership, sales, or customer service roles).

And with a range of activities available in music, drama & theatre, there's bound to be something to suit you and your personality. For example, you might be part of a band, music group, or even be a solo artist – playing anything from rock to classical.

Or, you could be an avid dancer or drama enthusiast – whether it's through taking part in an afterschool club, or even teaching the basics to those younger than you.

Skills it demonstrates: *confidence, self-presentation, collaboration, attention to detail, creativity.*

Foreign languages

Not only does learning another language make yourself available for roles in teaching, translating, tourism, and more; it can also strengthen your CV in a range of other ways. For example, the dedication and enthusiasm involved with learning outside of your general education will undoubtedly stand out to recruiters.

And, with many organisations operating internationally – an ability to understand and translate communications from another country is extremely valuable.

Skills it demonstrates: *lateral thinking, dedication, willingness to learn, problem solving, patience.*

How to get involved: Although many school curriculums will require students to learn at least one language, the options aren't always particularly vast. So if you're looking to learn a language that's not available at your school or college, look locally for classes or private tutors. Free language apps, audiobooks, courses, and travel are also great ways to boost your learning.

Volunteering & fundraising

Volunteering, fundraising, or mentoring are all great ways to show how you contribute to society.

Whether it's by mentoring another student at your school/college/university, raising sponsorship to take part in a charitable event (e.g. The London Marathon), or volunteering at your local charity shop – you'll be demonstrating your communication skills, resourcefulness, and willingness to help others.

And, if the event you take part in is particularly challenging – you'll be displaying a whole host of other skills, from strength to bravery.

Skills it demonstrates: *leadership, ingenuity, commitment, entrepreneurship, proactivity.*

How to get involved: Research charitable organisations that you're most passionate about, and get in touch with them directly to offer your services. Fundraising for charities can often be as easy as registering online to allow others to sponsor you for whatever activity you're carrying out. And, if you want to be a mentor, tutor, or student rep, ask your school, college, or uni about what kind of programmes they have in place.

[How to find volunteer work](#)

Job-specific activities

Although you might not realise it now, many extracurricular activities could be the first steps you take towards your dream career.

This is because hobbies that relate to a certain industry (e.g. media, IT, copywriting) often teach you the practical skills and experience you need to be considered for a job.

So whether you write for your university newspaper, you do classes in coding, or you're the student life photographer, you're showing future employers that you already have the basic abilities and dedication to get started.

Skills it demonstrates: *writing, creativity, ability to take criticism, IT & other technical skills.*

How to get involved: If you're interested in getting involved in blogging, web design, media, or anything else – see if you can apply your skills to your school/college/uni's website or newsletter; or ask about afterschool classes and clubs. However, opportunities like this are often fairly competitive, so it's worth being proactive – whether it's by writing your own blog or building a website.

[Jobs in the media industry](#)

[How to code](#)

[Should I include hobbies and interests in my CV?](#)



Five of the best hobbies to include in your CV

Are you making the most of your hobbies?

Whilst mentioning your [hobbies and interests in your CV](#) isn't essential, they can be a great addition if done in the right way. Especially if you don't have much relevant work experience in the industry you're applying for.

Here's how to effectively include hobbies in your CV, and some of the top activities you can use to stand out from the competition:

If you're looking for marketing & media jobs...

Hobbies to include: video production, photography, blogging, art.

As the creative industries are particularly competitive, emphasising your relevant skills with hobbies could be a great way to stand out from the crowd.

Not only is it vital to ensure they demonstrate your **creativity**, it's also key to link them back to the other skills needed for roles in this field – from **attention to detail** and **patience**, to **communication skills** and **commercial awareness**. Some great examples are using your interest in blogging to stand out for a marketing position, or your passion for photography to land a job in design.

If you're looking for management & business development jobs...

Hobbies to include: team sports, mountain climbing, sky diving.

Employers in this field are primarily looking for candidates who have **tenacity**, are **able to take calculated risks**, and **can effectively lead a team**.

High risk pursuits or any kind of team sport are the perfect way to demonstrate these attributes, so make the most of any clubs you're a part of. Especially if you're a team captain, or you play a big part in the organisation of a sports team. Just make sure what you include is accurate. Saying you dabble in the occasional sky dive might seem like a harmless white lie, but it might not be as easy to keep up when you're asked about it at an interview.

If you're looking for tech jobs...

Hobbies to include: programming, web design, gaming.

Luckily, IT is used in a variety of mediums, both in and out of the workplace – so you shouldn't struggle to find a way to make your hobbies relevant. Especially if you have a genuine interest in the field.

Aside from expressing a knowledge of hobbies like programming and web design (which would certainly improve your chances for roles in this area), you can also think about hobbies that are not as directly linked.

For example, IT positions primarily require **excellent analytical, problem solving, and quick learning abilities** – which can be demonstrated in strategic mind games (e.g. chess, Sudoku) or even video games (providing the role bears some relation to their development).

If you're looking for construction & engineering jobs...

Hobbies to include: playing an instrument, model making, Lego.

You might be surprised at the ways you can demonstrate your technical mind, focus, and project management skills, just by talking about relevant hobbies in your CV.

For example, experience playing a musical instrument doesn't only show you're musical, it also says a lot about your **determination, patience**, and **attention to detail** – skills which are particularly sought after in civil engineering.

An interest in a practical pursuit such as woodworking or model making could also help you to stand out when it comes to being considered for roles in architecture or construction – especially when it comes to showing off your project management skills. Just leave the Duplo at home.

If you're looking for HR & customer service jobs...

Hobbies to include: performing arts, drama, improvisation, community group involvement

Whether you're looking for work in customer service, sales, healthcare, or any other industry that centres on people – it's key to make your interpersonal skills known to employers. Interests like performing arts, drama, and improvisation all demonstrate **confidence, team working abilities**, and **communication skills**, which could help you emphasise your suitability to roles in this field.

Mentioning any involvement you might have had in after school clubs, youth centres, community groups, or anything else that requires a high level of **understanding** and **empathy**, could also be key – especially for roles dealing with sensitive situations.

[Six extracurricular activities to add to your CV](#)

Ref: Reed Employment Agency

Reed CV Builder: <https://www.reed.co.uk/cvbuilder>

Resources and Tips For putting together A winning CV

LifeSkills – How to write a CV – LifeSkills CV Builder
<https://barclayslifeskills.com/i-want-help-applying-for-jobs/sixth-form/cv-builder>



Parents/Carers



Young people



National News Snapshot

Labour market overview, UK: October 2020

[Click here](#) for the last LMI report from the Office for National Statistics

Christmas openings are available with a number of well known retailers:

Boots - <https://www.boots.jobs/>

Tesco - <https://www.tesco-careers.com/>

Mcdonalds - <https://people.mcdonalds.co.uk/job-search>

Aldi: <https://www.aldirecruitment.co.uk/>

Lidl: <https://careers.lidl.co.uk/jobsearch>

Aldi future expansion plans with opening of 100 new stores Nationally, longer term plans are to open 1,200 by 2025 [Information](#)

The Skills Companies Need Most in 2020



Top 5 Soft Skills

- 1 Creativity
- 2 Persuasion
- 3 Collaboration
- 4 Adaptability
- 5 Emotional intelligence



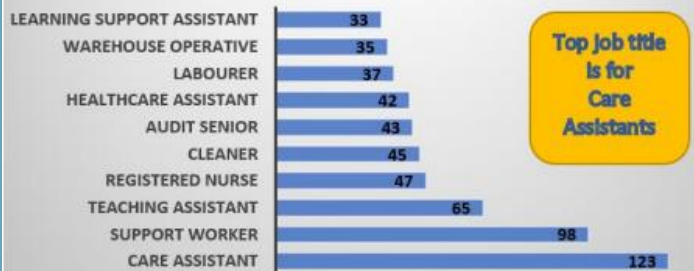
Top 10 Hard Skills

- 1 Blockchain
- 2 Cloud computing
- 3 Analytical reasoning
- 4 Artificial intelligence
- 5 UX design
- 6 Business analysis
- 7 Affiliate marketing
- 8 Sales
- 9 Scientific computing
- 10 Video production



Surrey News

Top job titles in online vacancies in Surrey over the last 30 days



Source: Burning Glass Labour Insight

Interested in Health & Social Care?

Care Roadshow Find a career in care

Virtual Careers Fair for the Health and Social Care Sector – 9.00 am – 8.00 pm <https://www.carehomeprofessional.com/cvlibrary-launches-health-and-social-care-virtual-careers-fair/>

14th November - **Nursing Times Careers Live Event** – 10.00 am - 4.30 pm <https://live.nursingtimes.net/brighton>

17th November – **Your Future in Health and Care** virtual session – 10.00 am. Register and information [click here](#)

Guildford Games Hub

Expansion of DPS Games Guildford Business Park: <https://dpsgames.com/>

EA Games have also expanded in Onslow House. <https://www.ea.com/careers/careers-overview/guildford>

Video game industry grows and the Guildford Games Festival is back!

The festival will be held online with featuring an industry expert helpline and careers guidance [click here](#) for information and Registration

Employers with the most online vacancies in Surrey over the last three months:

- National Health Service
- Surrey County Council
- ACCA Ltd
- University of Surrey
- BUPA
- Surrey Independent Living Council
- Bidvine



LMI: Careerometer – A tool that helps you compare jobs

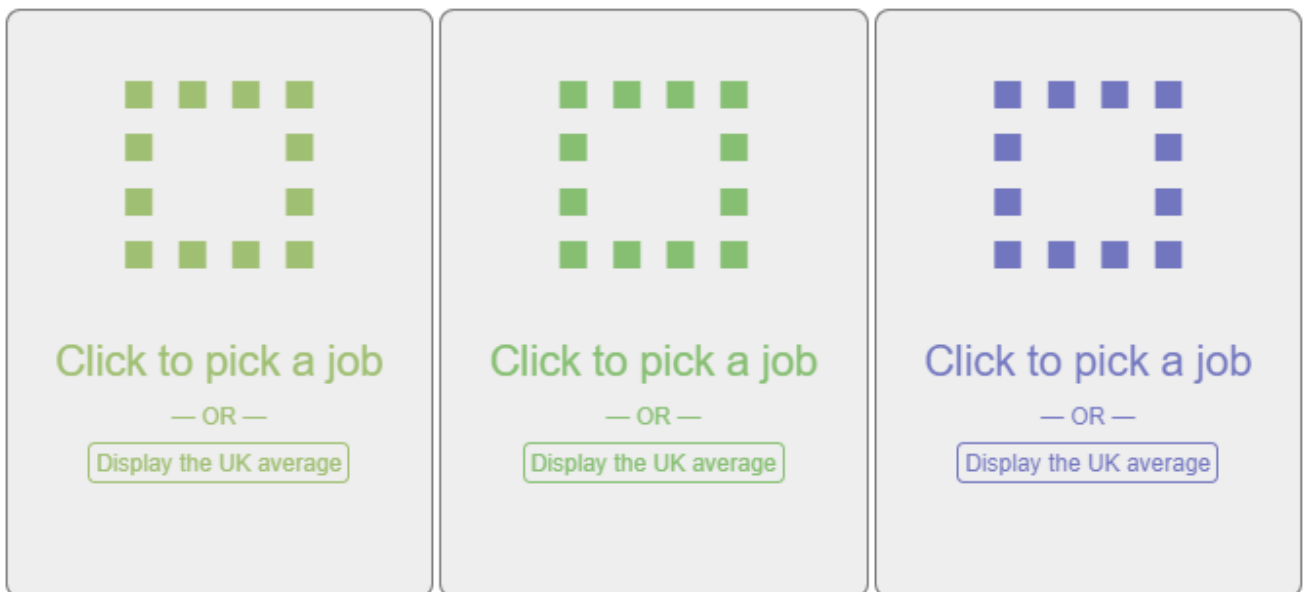
The [Careerometer](#) is a tool created by [LMI for All](#) and can be found on the Innervate website [here](#).

This useful tool allows you to compare the average wages and working hours of up to three jobs in England.

How to use it:

Type in the first career that you're interested in and select from the drop-down list, then add your second and third choices to see the comparison.

[>> Click here or on the image below to try out the Careerometer](#)



Find out more: lmiforall.org.uk