



Winter 2018
EDITION 16

CAREERS NEWSLETTER

Welcome to the Winter 2018 edition!



How clean are your hands? Students find out about personal hygiene in 'A career in the NHS'

We're well into a new year at Gordon's and as usual it's a busy term of application submissions. Most of our Year 13 students have been travelling the country to attend open days and submitting university applications whilst the Year 11s have been considering their options for next year. We have also had a number of Oxbridge applicants along with students hoping to gain a place at medical school. Some Year 13 students have opted to seek an apprenticeship rather than apply for university. Of course, they will be supported during the application process.

On the grand scheme, earlier this year the government published new statutory guidance for careers in education establishments. This has since been updated in October. It includes a new requirement to

publish information about the careers programme in school so it is accessible to parents, students, teachers and governors. Our programme can be found on the school website in the [Careers section](#). There are also clear guidelines about what a good career programme should look like.

To enable us to monitor and record the career related activities at Gordon's School, we are starting to use an online platform called Grofar. This can be accessed by both students and teachers and once everyone is familiar with it, I am convinced it will help us to acknowledge what is going well in addition to understanding where we can improve to ensure that our career service is the best it can be. See page 5 for further details and how students can register.

So far this term we have run a Study Abroad fair for our Sixth Formers and we have had career industry talks from visitors representing the NHS, performing arts and the modelling industry. More exciting events will follow and please make a note of the date of our third annual careers fair which takes place on Tuesday 12th March 2019.

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Mark Anderson



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Where are they now? Mark Spence, Balmoral House



1. When did you leave Gordon's?

I joined Gordon's in 1995 and I left Gordon's June 2000 after completing my A-Levels.

2. What were your favourite memories of school / Balmoral?

My favourite memories of the school are the ceremonial aspects - particularly as the Head Boy leading the parade through Whitehall to General Gordon's Statue and the extra curricular activities; the rugby team and CCF. My favourite memory of Balmoral would have to be the strong friendships I made as a boarder in the house, the Inter-House competitions and rivalries and both summers after my GCSEs and A-Levels.

3. What do you do now?

I am married to Louise (also an old Gordonian) and we have a daughter, Mia who is four years old. I am currently a Project Manager with the main contractor Sir Robert McAlpine working in their Special Projects division on Heritage Buildings in London.

4. What were the steps you took after school that led to where you are today?

After attending Northumbria University studying Construction Management I attended the Royal Military Academy Sandhurst in 2004 commissioning into the Royal Engineers in 2005. After a year's Engineer training in Chatham and Minley I saw six years active service including an Operational tour to Afghanistan in 2007. I decided to leave the Army for a fresh challenge in 2011, having studied construction and spent nearly eight years doing Military and Civil engineering it made sense that I would go back into civilian construction, particularly as I enjoyed the profession.

I was lucky enough to get a role at London 2012 as the Olympic Stadium Construction Manager for post-completion works working for the Olympic Delivery Authority - at the time this was managing Sir Robert McAlpine's construction work as their client. On completion of the works at the Stadium I was offered a role with the company and have since completed high profile projects in London including the Guildhall School of Music and Drama at the Barbican, Fitzroy Place in Fitzrovia and latterly a heavy civil engineering and building project at Selfridges, Oxford Street.

5. What made you decide to follow this career path?

I have always had two major interests - History and Technology/Construction, having studied History and Design

Technology up to A-Level. Coming from a military family and attending the CCF I always felt I wanted to serve in the Forces for a period - the Royal Engineers offered me a chance to both be a soldier and an engineer at the same time.

6. What are the challenges you face in your job?

The challenges I face are communication with multiple stake holders and managing their expectations and requirements to deliver a successful project. Coupled with this is the delivery of challenging and complex engineering solutions in historical and occupied buildings to ensure that the end result is a quality product that will stand the test of time. At Sir Robert McAlpine our motto is we are 'Proudly Building Britain's Future Heritage' and I enjoy the challenge of renewing our historical buildings so that they are fit for purpose, modernised yet still retaining their historical roots, which means that they can be preserved and enjoyed by the next generation.

7. What are your plans for the next stage of your career?

I am currently tendering and in pre-construction for a two year project on a well known London museum which will complete in 2020 - on successful completion of this project I will be looking to take on a larger, more complex project as Project Manager with the intention of earning promotion to Senior Project Manager being made responsible for multiple sites. I have recently completed my Chartership with the CIOB and am now a Chartered Construction Manager. I aim to become more active in the organisation, looking to bring on the future generations of engineers and construction professionals.

8. Knowing what you know now, what career advice would you give to your 15 year old self?

I would encourage myself to use the summer breaks, half terms and Easter breaks as an opportunity to get out into industry and do work experience with a profession that might interest me - just a week, two weeks or a month's experience would have been invaluable. I didn't do this and looking back this was a missed opportunity. It would have been great if I had experienced different professions - helping me to make more informed decisions on my A-Level choices based on what interested me beyond education.

I would also encourage myself to travel on a year out before starting university - to gain some life experience and enjoy the freedom and experiences that this potentially offers, making friendships and seeing parts of the world whilst I had little in way of commitments. Finally I would say choose a career path that you have a passion or interest for. As at the end of the day if you are passionate this will resonate in how you perform and succeed.

Quantity Surveying Management Apprenticeship, Wates Construction Ltd



Employer: Wates Construction Ltd,
Network House, Basing View,
Basingstoke, RG21 4HG

Do you enjoy working with numbers? Want to manage the finances of multi-million-pound projects? Then our Quantity Surveying Management Programme may be the pathway for you.

Weekly wage: £350.00 - £400.00

Working week: Mon to Fri, 9am - 5.30pm
(Total 40 Hours including unpaid breaks)

Total hours per week: 37.5

Apprenticeship duration: Two Years

Possible start date: Sep 2019

Apprenticeship level: Higher Level
Apprenticeship

Positions: Two available

Desired qualifications: A minimum of five GCSE's or equivalent Grade 4 and above, including maths and English.

Desired skills: Ability to communicate with a range of people, including customers, clients and key stakeholders

Candidates will be required to have a full driving license by September 2019, this will be a condition of offer as travelling to different locations will be part of the role

Personal qualities:

- Genuine interest in our Smartspace business;
- Logical approach to problem solving;
- Eager to learn with good attention to detail;

Future prospects: We are committed to supporting all our apprentices all the way to Chartership. After completion of the Higher Apprenticeship we will be looking to enrol you onto the Degree Apprenticeship Programme.

For further information and to apply visit <https://www.wates.co.uk/careers/early-careers/>

Apprenticeship Vacancies



Investment20/20 Trainees 2019:

Aviva Investors are looking for school/college leavers and graduates for their 12 month Trainee Programme. Aviva are offering paid year-long placements in a variety of different roles.

Our trainee programme:

While you may not have an in-depth understanding of the investment management industry, our programme will introduce you to this very worthwhile and exciting industry and the variety of roles and opportunities it has to offer.

You will gain industry knowledge, experience and develop relationships enabling you to progress your career and provide you with skills to secure a permanent job, either with us or with another industry firm. Across the Investment 20/20 programme 75% of trainees are offered a permanent position with their host firm. Learning and development opportunities will be offered by Aviva Investors and also through the centrally organised Investment 20/20 programme. During your traineeship we will support you in achieving a professional qualification.

As a trainee you will join a team within our functions business, COO, to build a fundamental understanding of the asset management industry and investments.

You will gain experience across one or more of the following teams:

- Operations
- Trading
- Controls
- Transformation /Project Management
- Technology & IT

All of our trainees are part of the wider Investment 20/20 trainee community providing you with opportunities to network with other trainees across the industry and participate in socials and industry insight events.

You will receive 26 days annual leave. All roles are based in London.

The qualities we do look for are:

Curiosity, people who have an insatiable hunger to learn, discover and question the world around them;

Innovative, people who can think differently and create unique solutions to meet our clients' needs;

Initiative, self-starters who can solve problems;

Collaborate, people who can communicate well and share ideas with colleagues;

Analytical, able to gather, monitor and analyse data and figures;

Communication, clear communicators who can convey messages accurately, concisely and with integrity;

How to apply:

Apply online:

<https://careers.avivainvestors.com/global-careers/en/careers/early-careers/investment-2020.html>

Attach your CV:

There is no need for a covering letter.

Key dates:

- Online applications close 8th December 2018.
- Assessment centres will take place between January and February 2019
- Start date *Monday 9th September 2019*

What is asset management?

As an Asset Manager we pool together money from investors with a common investment goal. We then invest the money in different assets, aiming to grow the value of their money. For example, the money people pay into their pension scheme is pooled into a fund which we then invest to ensure that when each individual comes to retire, the value of the money they put in has grown enough for them to live on comfortably.

Why is it a rewarding career?

The fact that we are investing people's futures is at the heart of everything we do. It is a great responsibility. With a career in Asset Management at Aviva Investors, you are helping to build financial security for people just like you, your family, and your friends; through working life and retirement, through the ups and downs of life, and always with a view to investing responsibly.

Introducing Grofar

Grofar is a complete online toolkit which supports our careers service delivery. Whether it is managing careers events, recording the outcomes of careers meetings, collecting destinations data or sharing career resources via the inbuilt resource library, Grofar will enable us to improve the visibility of careers. The student access area is known as the student passport. Here are six benefits of Grofar:

Work experience: Grofar can help students to find a placement or accept one that is suggested. The work experience log book provides all the necessary scaffolding to ensure the placement goes smoothly. There are tools to log daily activity with photos and notes and at the end of the placement e-forms to record feedback from employers and other stakeholders.



Alumni: As students move on we can keep track of them and keep them updated using our communication and email tools and dedicated Alumni portal. Students can then reconnect and offer pledges and services to support the school and provide real examples from the world of work.


One to one career meetings: Career interview summaries are recorded in the 'student passport' meaning that all information, advice and guidance input is stored in one place and readily accessible


Student Journey: The student passport builds through the whole time at school with annual action plans and the ability to log careers activity, attendance at events and the results of IAG meetings. Visible to tutors, SLT and careers staff the student passport can be embedded in PSHE lessons or used as a personal achievement log.


Employability Skills: Skills are at the heart of the student passport with tools for students to reflect on their own skills and learning as well as the ability to log skills as they are developed or required. The system distinguishes between evidenced and skills to work on allowing events and activities to target the required areas


Careers Resources: A complete library for students to access containing over 60 resources. We can add our own recommended resources, monitor the use and allow students to feedback and rate usefulness. We can also post noticeboard updates and send alerts to selected groups of students. Students will receive emails and links to their personal careers noticeboards.




**1** Student Passport
Inspire students to plan for their future

**2** Business Engagement
Build up a community to support the school's careers provisions

**3** Careers Event Management
Plan, communicate and collect feedback on all careers events

**4** Track all careers provisions
Dashboards to easily review school and year group careers provisions

**5** Full Resource Library
Students can explore all their future options with a range of resources

**STUDENT ACCESS TO GROFAR**

Schools select year groups of students to join Grofar. Selected students receive an email from Grofar inviting them to join.

The email will include a Grofar username and a link to sign on.

Click the link, enter your username, set up a new password to gain access to the Grofar Student Portal - where your career planning starts!

For more help visit:
support.grofar.com/grofar-careers-student-portal-guides

What's On: Career Industry Talks

Tuesday 13th November: A Career in Engineering (Rolls Royce)

Tuesday 27th November: A Career in the Police (Surrey Police)

Tuesday 11th December: A Career in PR and Communications (Fern Media)

Tuesday 8th January: A Career in Acting (VJN Casting)

Tuesday 22nd January: A Career in Digital Design

Tuesday 5th February: A Career in Musical Theatre (Les Enfants Terribles)

Tuesday 26th February: A Career in Health and Nutrition (Jamie Oliver Ltd)

Tuesday 26th March: A Career in Media (Sky Sports News)

All talks take place in the library during Period 7. Students who wish to attend must register their details at reception in advance. Places are limited.

Gordon's School
CAREERS FAIR
March 12th 2019

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Australian and New Zealand University Open Days

Saturday 17th November, 1.30pm-6.00pm
Australia House, Strand, London, WC2B 4LA

Study Options will be holding Australian and New Zealand University Open Days. These are free information events aimed at students who would like to find out more about university options in Australia and New Zealand.

Fifteen representatives from Australian and New Zealand universities will be present at the events to speak with prospective students in person. Study Options Open Days are held twice a year, in March and November, and are a great opportunity for students to get more information and talk to representatives from the universities face-to-face. For the majority of the universities, these are the only in-person events they undertake in the UK.

Which Universities will be there?

New South Wales, Australia

- The University of Sydney
- UNSW Sydney

Victoria, Australia

- Deakin University
- The University of Melbourne
- Monash University
- RMIT University

Western Australia, Australia

- The University of Western Australia

Queensland, Australia

- Bond University
- Griffith University
- James Cook University
- University of Queensland

South Island, New Zealand

- University of Canterbury
- University of Otago

North Island, New Zealand

- The University of Auckland
- The University of Waikato



University of Sydney (sydney.edu.au)



University of Auckland (uniqueway.com)

There is a lot more information available at www.studyoptionsopendays.com regarding venues, opening times and how to register. Please do let us know if you have any questions or if there is any further information we can provide.

Contact Study Options with any questions about the events or for free information and advice about studying in Australia and New Zealand.

Download an A4 PDF poster about the events here

Contact Study Options

Website: www.studyoptions.com

Telephone: 0207 353 7200

Email: mail@studyoptions.com



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