

Gordon's School Careers Programme

This is an inspiring programme designed to develop students' employability, career management and learning skills. Students will complete a self-awareness programme during PSHE, designed to develop their employability, career management and learning skills. They will also learn how to search, apply for and succeed in future work and education opportunities.

In addition to the school's own 6th form, students are made aware of local educational establishments and students are encouraged to attend open evenings as well as being supported to attend college interviews. One to one guidance interviews are conducted by our independent Careers Adviser, Mark Anderson (Diploma in Career Guidance, Level 6), from [Kickstart Careers Coaching](#). Every student is treated individually and students are supported with their decisions and the application process.

Students are prepared for each transition point and the choices they make during assemblies, options evenings, small group sessions and 1-1 interviews.

Students in Y10-13 will have at least one impartial career guidance interview with Mark Anderson. Parents and carers will be notified of their child's careers appointment in advance and will receive a summary of the discussion by email.

Teachers are responsible for promoting their subjects and the relevance of the curriculum by adding real life context to lessons and linking subjects to careers and the real world. Cross-curricular skills are also developed enabling students to become lifelong learners.

The Gatsby Benchmarks are a framework of 8 guidelines about what makes the best careers provision in schools and colleges. Each of the above activities relates to at least one of these benchmarks.

1. A stable careers programme
2. Learning from labour market information
3. Addressing the needs of each pupil
4. Linking learning curriculum to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

Each house within the school has a careers noticeboard. As well as up to date information on careers events, this year we have a monthly theme of careers related to a specific curriculum subject displayed on each noticeboard. This links to benchmark 4.

How does the school measure and assess the impact of the careers programme on pupils?

- All students are asked to give feedback from careers activities that they participate in at school. This helps us to assess the benefits of the events that we provide to students as well as their engagement levels.
- Students and parents are asked to give feedback about Careers Education, advice and provision provided by the school.

This information will be reviewed on an annual basis from September 2018.

Career Calendar 2018-2019

(Gatsby Benchmarks Highlighted)

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
September	Career Industry Talks (2,5)						
						CV Writing Workshop	1-1 Career Interviews (3,8)
October	Career Industry Talks (2,5)						
				Work Experience			1-1 Career Interviews (3,8)
				Post 16 Parent Presentation (7)	6 th Form Open evening (7)		
November	Career Industry Talks (2,5)						
				STEM speed dating	1-1 Career Interviews (3,8)	Careers WP Career Fair	
December	Career Industry Talks (2,5)						
					1-1 Career Interviews (3,8)		
January	Career Industry Talks (2,5)						
			GCSE Options Evening (3)				
			GCSE Options Small Group				
February	Career Industry Talks (2,5)						
			GCSE Options Small Group Sessions				

March	Careers Fair and Career Industry Talks (2,5)					
		Careers Fair	Careers Fair	Careers Fair	Careers Fair	Careers Fair
April	Career Industry Talks (2,5)					
May	Career Industry Talks (2,5)					
					1-1 Career Interviews (3,8)	
June				1-1 Career Interviews (3,8)	Progression Evening (3)	
					Progression Day (3,5,7)	
July			Work Experience Week (6)		Work Experience Week (6)	
August				Post exam result support (3,8)		Post exam result support (3,8)

Experiences of the Workplace

Learning from Career and LMI

Addressing the needs of each pupil

Encounters with Employers and Employees

Encounters with Further and Higher Education

A stable Careers Programme

Linking Curriculum learning to Careers



Careers Education Independent Advice and Guidance September 2018-19

7	8	9	10	11	12	13
Careers talks Careers Fair	Kidzania Trip, Careers talks, Careers Fair	Careers Fair Tomlinscote Careers Fair	Careers talks Careers Fair	Surrey Widening Participation Careers Fair	Careers talks Careers Fair	Careers talks Careers Fair
		Careers Industry Talks	Careers Industry talks		What University Live	
		Year 9 'Got the Job' day			UCAS Surrey exhibition	
					CV Writing Workshop	

ALL STUDENTS

Gordon's Careers Fair – March
Careers Industry Talks

Events currently under organisation

Event	Year	Date	Staff Lead	Contact
Kidzania trip.	8	Enrichment Week July	A Tarsey	
Gordon's Careers Fair	All years	12 th March 2019	A Tarsey	