

Head Teacher

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Gordon's School

West End

Woking

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GU24 9PT

The National Memorial to General Gordon

Patron: Her Majesty The Queen

4 January 2017

Dear Parent/Guardian,

I am writing to inform you of the arrangements for the Whitehall Parade on Saturday 14th January.

Students attending this event should meet on the Parade Square at 9.00am wearing their Blues uniform. We would appreciate your support in ensuring that your child's uniform looks smart and that boys' hair is cut above the collar. After inspection, they will be allocated to coaches which will leave school at 9.25am. Due to the number of coaches involved and normal Saturday morning activities, I would be grateful if you could park across the road.

The students will march off from King Charles Street at 11.40am and the service will take place in Victoria Embankment Gardens by the statue of General Gordon at 12.00 noon (a map of the parade route is attached to this letter).

After the ceremony in the Gardens the School will march back to King Charles Street. Coaches will depart for Gordon's at approximately 12.45pm arriving at school in time for full boarders to have lunch at 2.00pm. If you wish to collect your son/daughter after the parade so that they can return home with you, rather than on the school coaches, please ensure that the member of staff in charge of the coach knows this.

I have been asked by the police to remind you to observe the normal rules of road safety if you are following the parade. Only students are allowed on the road: **spectators must remain on the pavements**. As in previous years, members of the GSPA will act as marshals on the day to assist the school with the smooth running of this annual event. We are very grateful to them for their support and would ask for your cooperation in maintaining order during the parade.

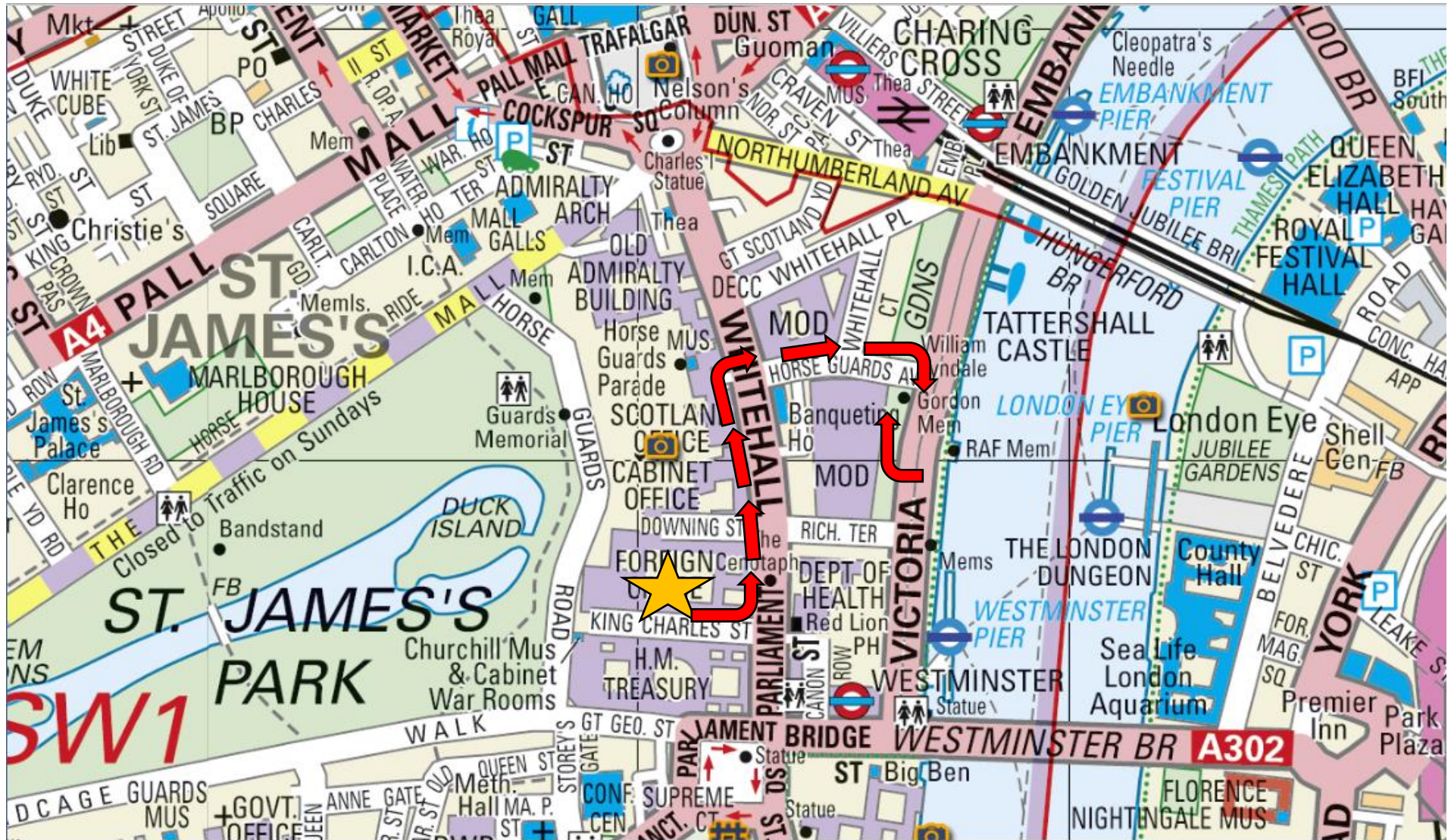
Yours sincerely



Mr R Pavis

Deputy Head (Pastoral)

Whitehall Parade Saturday 14th January 2017



The Parade will march off from King Charles Street

Students will enter at Gordon's Statue

Parents and Guests to enter at Victoria Embankment Entrance